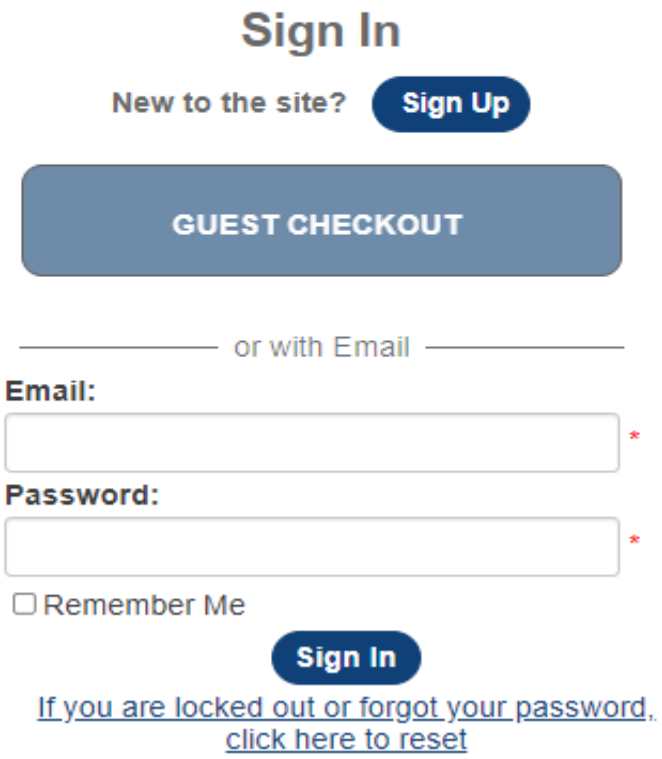
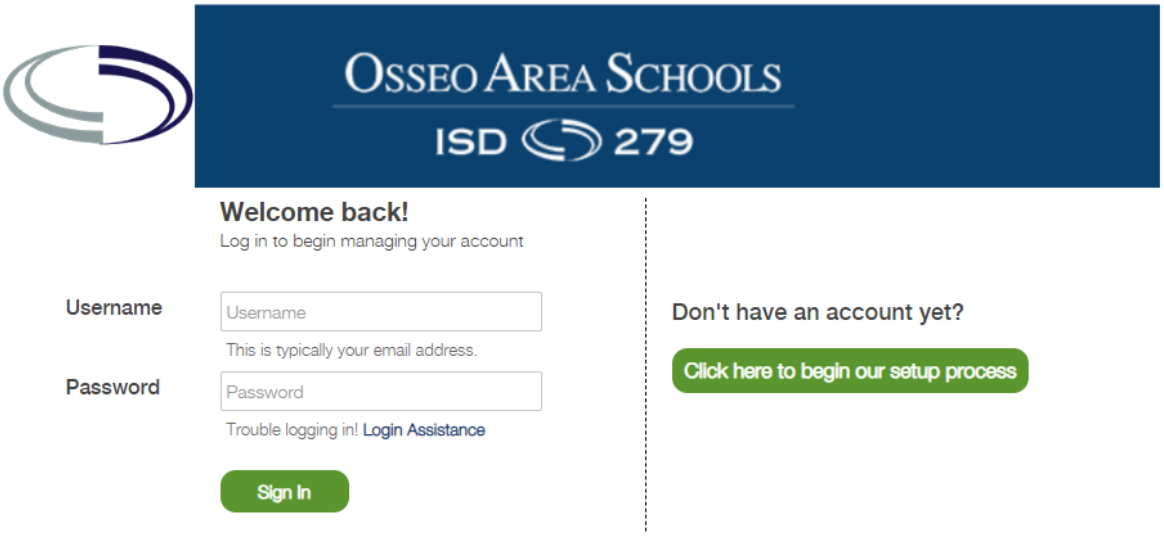
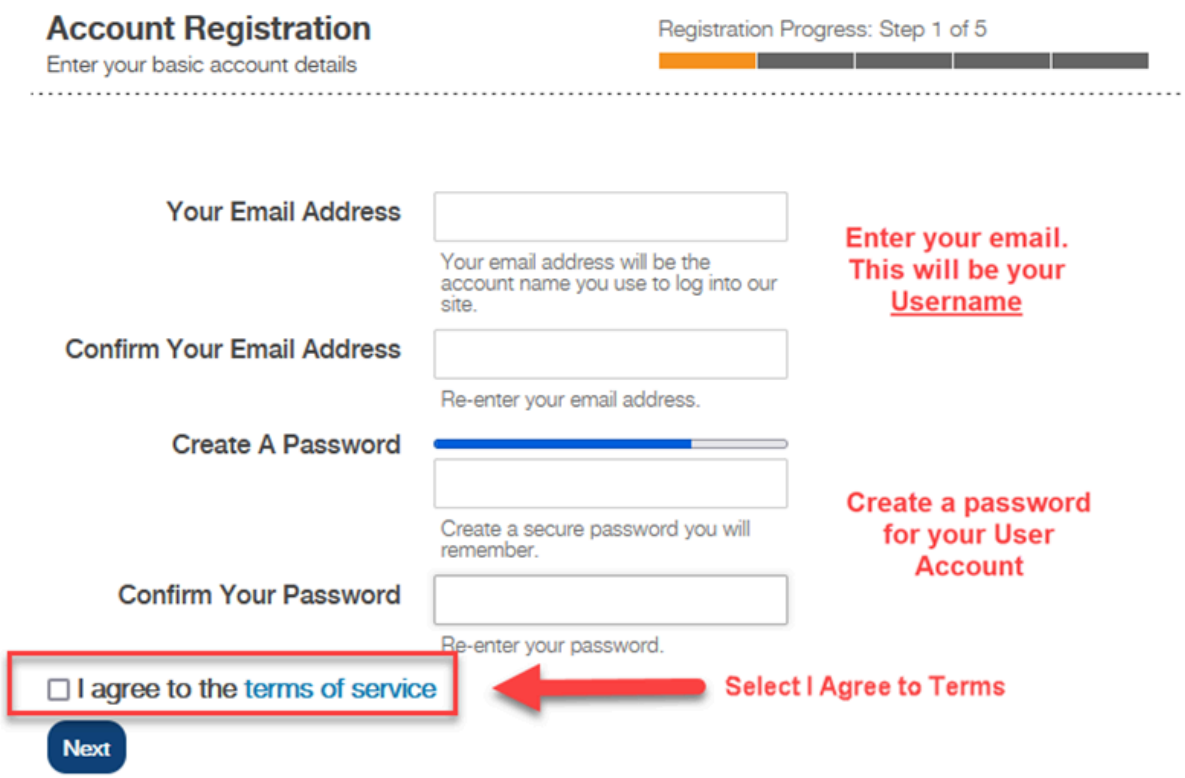
To access the login page, click on this link or click on the EduTrakConnect link in your ParentVUE account. On this page, select the **Green Apple** icon.



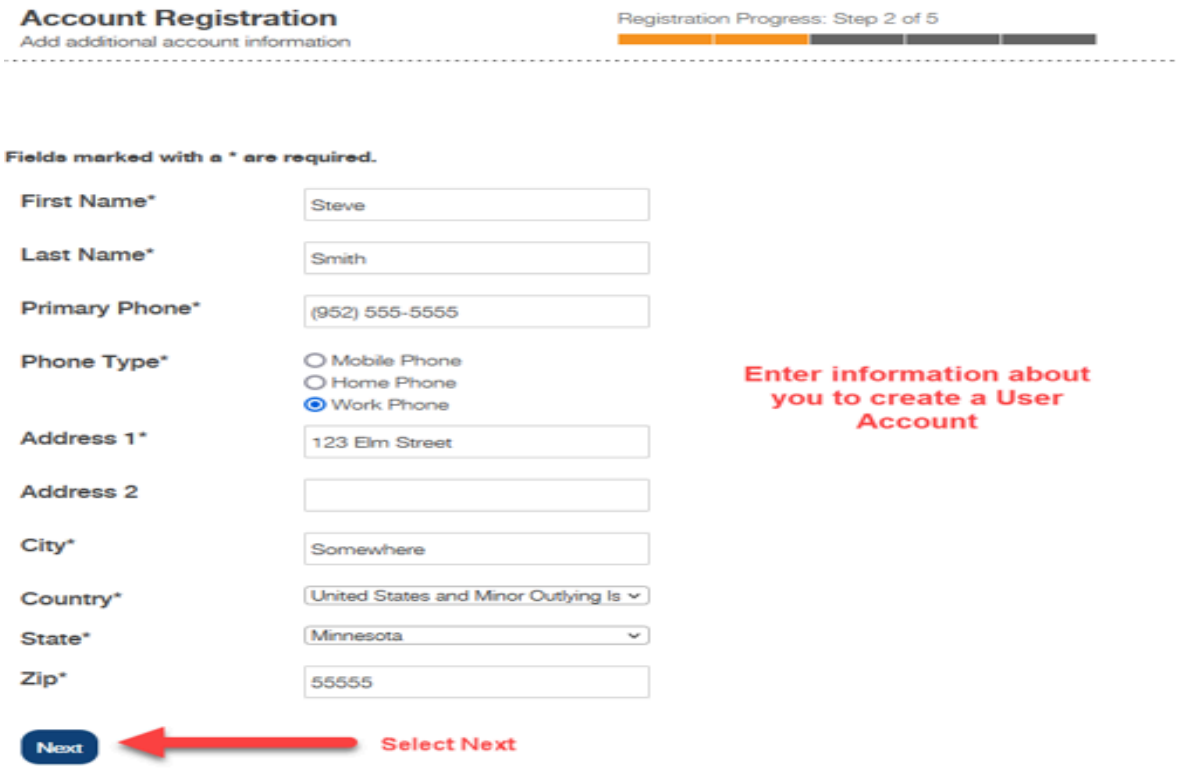
Then select the button **"Click here to begin our user setup process"** and follow the steps below to create your PARENT USER ACCOUNT.



Step 1: Your new PARENT USER ACCOUNT login will be your email address and a unique password created by you. Select the "Register" button to continue on to the next step in the process



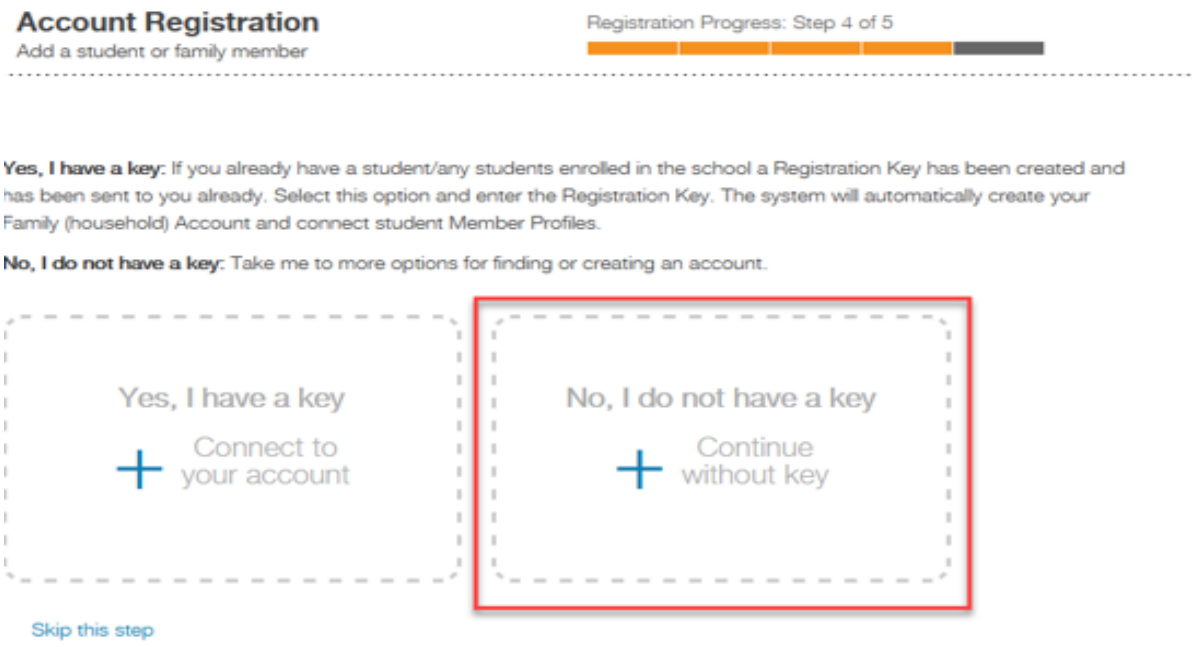
Step 2: Enter information about yourself regarding your PARENT USER ACCOUNT then press the "Submit" button.



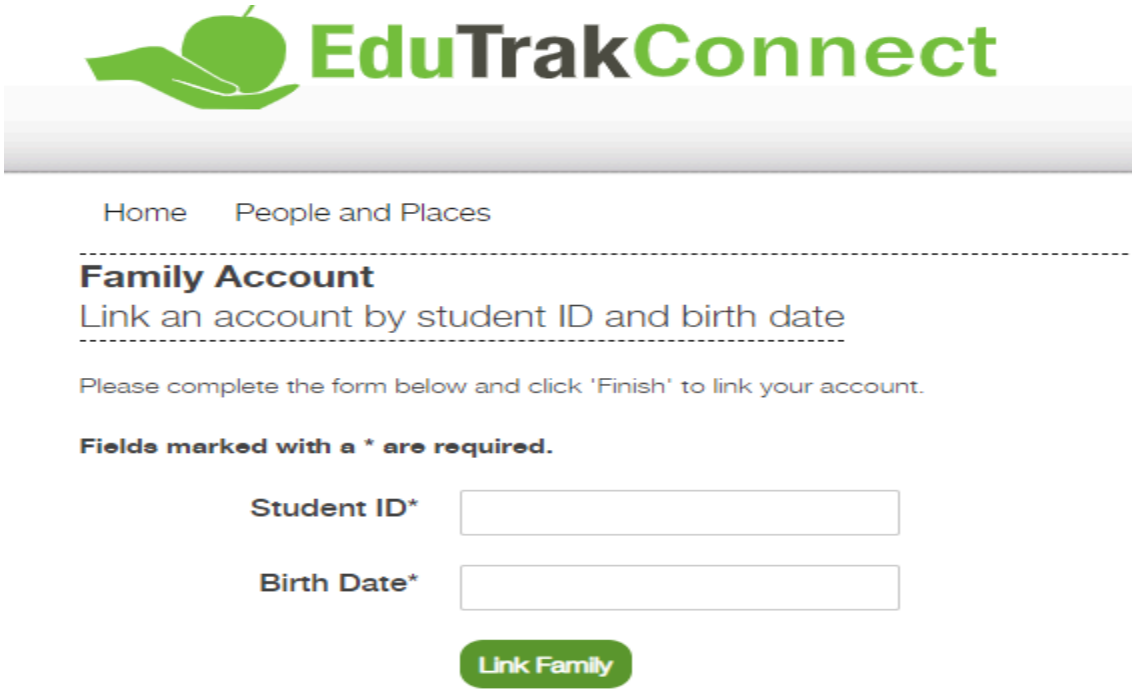
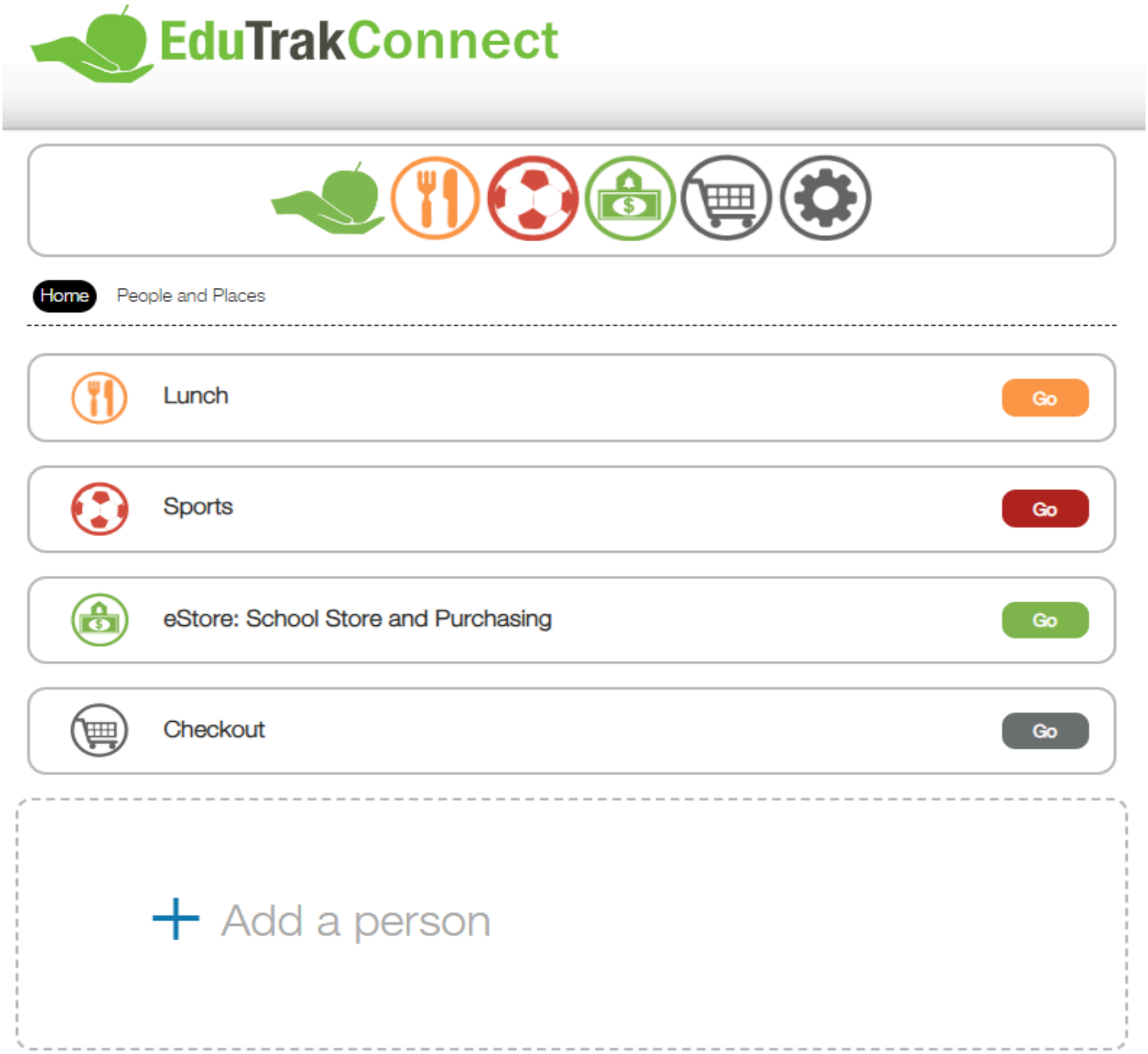
Congratulations! You have just created your PARENT USER ACCOUNT

Step 3: Register your newly created PARENT USER ACCOUNT. Upon account creation, you should have received a link in your email with a confirmation code. Enter your code and Select Next. If you skip this step, your login credentials will expire in 30 days and will need to be re-activated.

Step 4: Select the box to **"Add a person"** to link your student(s) to your PARENT USER ACCOUNT. **DO NOT SKIP THIS STEP**. Select the **"No, I do not have a key"** option to continue. Please have your student's **Student ID** and **Date of Birth** information ready. If you have multiple students enrolled in our district, you will only enter the information for one of your students.



Enter the **Student ID** and **Date of Birth** for your student. Select **"Link Family"**. If you have more than one student enrolled in our district, the system will link all your students in the same household at the same time.



Congratulations! You have now added your students to your PARENT USER ACCOUNT. You only need to complete this process once to link your PARENT USER ACCOUNT to your students.
Select either the **"Go"** button or the Icon of the application you wish to access and begin a registration or make a purchase.